

**REGULAR MONTHLY MEETING
OF THE STEPHENS CITY TOWN COUNCIL
TUESDAY, JANUARY 3, 2023
6:00 PM**

Mayor Diaz called the meeting to order at 6:07 pm and led the Pledge of Allegiance.

Mayor Diaz asked that we observe a moment of silence.

Roll was called with the following members present:

Mayor Diaz, Vice-Mayor Fravel, Councilman Bowers, Councilwoman Smith, Councilwoman Swygert-Smith

Staff present:

Mike Majher, Town Manager; Kelly Thatcher, Town Clerk; Steve Rickards, Town Treasurer; Dave Griffin, Town Attorney; Bill Copp, Police Chief; Timothy Vaught, Fire Chief; Chris James, Police Sergeant

Guests:

Marshall Werner

PUBLIC COMMENT

Mayor Diaz asked if anyone from the public had comments. There were none.

MINUTES - REGULAR MEETING OF DECEMBER 6, 2022

Town Clerk Kelly Thatcher noted that she had amended the minutes to include that Town Attorney Dave Griffin was present at the meeting. She also added the Council's acceptance of both bond counsel's legal services. Vice-Mayor Fravel moved for approval of the amended minutes of the regular Town Council Meeting of December 6, 2022. The Motion carried with the following VOTE:

Bowers- Aye	L. Fravel-Aye
P. Fravel-Absent	Smith-Aye
Stevens- Absent	Swygert-Smith-Aye

TREASURER'S REPORT - Report attached

Town Treasurer Steve Rickards stated that the month had been a very good one. The sales tax and utility tax were some of the highest we have seen. The increase in residents and the cold snap accounted for the increase in the utility tax. The collection for real estate has been excellent.

POLICE REPORT - Report attached

Chief Copp first wanted to wish everyone a Happy New Year! He informed Council that Cody would be starting the Academy on January 17 and that Cody was excited to get started. He asked if anyone had any questions or comments on the report or for him. Councilwoman Swygert-Smith wanted to thank our police department for not only taking care of the Town's residents but also their pets. Mayor Diaz wanted to thank the department for the Cram the Cruiser event.

SCVFD REPORT- Report attached

Chief Vaught read his report. He stated that December had been a very busy month with the number of calls and all the holiday events they participated in. He invited Council and staff to the Installation of Officers Banquet to be held on February 4th at 6 pm. Mayor Diaz wanted to thank the department for their assistance when his mother had a fall and for their response when the pipes burst in her building.

ACTION AGENDA

Reappointment of Town Officers

Councilwoman Swygert-Smith made the Motion to reappoint the Town Officers, Town Manager; Mike Majher, Town Treasurer; Steve Rickards, Town Attorney; Dave Griffin, Police Chief; Bill Copp, and Town Clerk; Kelly Thatcher. The Motion carried with the following VOTE:

Bowers- Aye	L. Fravel-Aye
P. Fravel-Absent	Smith-Aye
Stevens- Absent	Swygert-Smith-Aye

Public Hearing on Amendments to Chapter 6 of the Town Code

Mayor Diaz opened the Public Hearing. There being no comments from the public Mayor Diaz closed the Public Hearing.

Mayor Diaz asked the Town Clerk to do the 1st reading by title only. The Clerk read "An ordinance to amend portions of Chapter 6 of the town fire prevention and protection code to harmonize the ordinances with enabling legislation and to reflect current and planned operations." Councilman Bowers made the Motion to adopt the 1st reading. The Motion passed with the following VOTE:

Bowers- Aye	L. Fravel-Aye
P. Fravel-Absent	Smith-Aye
Stevens- Absent	Swygert-Smith-Aye

Discussion ensued after the vote that there was one section that needed to be tweaked a little with the wording. The 2nd and 3rd readings were tabled until the Ordinance Committee could meet.

COMMITTEE REPORTS

A. Finance Committee - Linden A. Fravel, Chair

No Meeting: No Comments

B. Personnel Committee - Pete Fravel, Chair

No Meeting: No Comments

C. Public Safety Committee - Ron Bowers, Chair

No Meeting: No Comments

D. Public Works Committee - Mariah Smith, Chair

No Meeting: No Comments

E. Ordinance and Governments Committee - Regina Swygert-Smith, Chair

Meeting: Minutes attached. Councilwoman Swygert-Smith scheduled an Ordinance meeting for 5:30 on January 17th.

F. Parks and Recreation Commission - Tina Stevens, Chair

No Meeting: No Comments

G. Planning Commission - Linden A. Fravel Jr. Chair

No Meeting: No Comments.

H. Newtown Heritage Festival Committee

No Meeting: No Comments

Councilwoman Smith made the Motion to approve the Committee Minutes and Reports. The Motion carried with the following VOTE:

Bowers- Aye	L. Fravel-Aye
P. Fravel-Absent	Smith-Aye
Stevens- Absent	Swygert-Smith-Aye

TOWN MANAGERS REPORT

Town Manager Mike Majher reported:

1. He first wanted to Thank Council for another year of service. It's a thankless job and we deeply appreciate their service to our community.
2. 2022 was a busy year. 121 zoning permits were issued many of those being for new builds and connections.
3. Cram the Cruiser was a fun and successful event.
4. The Town's Christmas light contest had a few more entries this year. 1st Place-5096 Laura Drive, 2nd Place-tied-5151 Barley Drive and 5230 Main Street, 3rd-5225 Main Street
5. Christmas Eve was eventful with frozen pipes. Credit was given to Bret, using a torch and a trashcan, water was restored to a very pleased property owner.
6. Water bills will be going out this week.
7. Business License renewals will also be going out soon.
8. Bond Council is getting all the ducks in a row to continue the process for the school loan.

CLERK'S REPORT

Town Clerk Kelly Thatcher informed Council that there had been a total of 65 new business licenses issued in town this year.

COUNCIL COMMENTS/CALENDAR

Mayor Diaz asked if there were any comments or if there were any changes to the calendar. Councilwoman Smith gave an update on the Veteran's banner project. A flag has been chosen they are 30x60 and will be \$200 each. The point of contact for Stephens City will be Mariah with the money coming through the office.

There being no further business, Vice-Mayor Fravel made a motion to adjourn at 6:51 pm and the motion carried unanimously.

Michael A. Diaz, Mayor

Kelly Thatcher, Town Clerk