

**REGULAR MONTHLY MEETING
OF THE STEPHENS CITY TOWN COUNCIL
TUESDAY, FEBRUARY 2, 2021
6:00 PM**

Mayor Diaz called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

Mayor Diaz asked that we observe a moment of silence.

Roll was called with the following members present remotely:

Mayor Diaz, Vice-Mayor Fravel, Councilman Bowers, Councilman Fravel, Councilwoman Stevens,
Councilwoman Swygert-Smith, Councilwoman Young

Staff present: Mike Majher, Town Manager; Kelly Thatcher, Deputy Town Clerk

Staff present remotely: Steve Rickards, Town Treasurer; Dave Griffin, Town Attorney; Bill Copp, Police Chief

Guests: Josh Janney, Winchester Star, Nicole Pangel, Mariah Smith

PUBLIC COMMENT

Mayor Diaz asked if anyone from the public had comments. Nicole Pangel addressed Council. Nicole would like to work with the Town to plan a Turn the Town Teal event in September. She explained that this is to raise awareness of Ovarian Cancer. She would like to see the Town decorated in ribbons to help with getting the word out. Mayor Diaz suggested that she take her ideas to the Parks & Rec Commission and work with them. Once the plans are solidified, they can be presented to Council for approval.

MINUTES – REGULAR MEETING OF JANUARY 4, 2021

Vice-Mayor Fravel moved for approval of the minutes of the regular Town Council Meeting of January 4, 2021. The Motion carried with the following VOTE:

Bowers- Aye	L. Fravel-Aye
P. Fravel-Aye	Swygert-Smith-Aye
Stevens-Aye	Young-Aye

TREASURER'S REPORT – Report attached

Town Treasurer Steve Rickards reported that the Town had a Gangbuster month. The connection fees for the new developments are rolling in. Business License renewals will be going out in the mail this week. We are still not doing water cutoffs. Vice-Mayor Fravel asked if he could get the numbers for the last 6 month's consumption tax to compare to the personal tax.

POLICE REPORT – Report attached

Chief Copp read his report. Chief Copp stated that the department has been busy. He was happy to report that Jason was doing well at the academy and that Officer James has proved to be a great addition to the department. Councilor Swygert-Smith stated that she and her husband had met him and were in agreement that he was a good addition to the town. Councilor Stevens asked about the new patches and was informed that they had been ordered and should be arriving in the next couple of weeks.

SCVFD REPORT- Timothy Vaught

Fire Chief Timothy Vaught read his December report. He wanted to thank the Mayor for coming to the fire station and administering the oaths to the new officers. He also wanted everyone to know that Valley Health was giving the COVID shots but to register to get them you need to register through the Virginia Department of Health.

ACTION AGENDA

APPOINTMENT TO PLANNING COMMISSION

Vice-Mayor Fravel informed Council that he had received an application from Mariah Smith to serve on Planning Commission. He had talked with her on the phone and was impressed by her resume and comments on thoughtful and deliberate growth. Vice-Mayor Fravel made the Motion to appoint Mariah Smith to Planning Commission. The Motion carried with the following VOTE:

Bowers-Aye	L. Fravel-Aye
P. Fravel-Aye	Swygert-Smith-Aye
Stevens-Aye	Young-Aye

After the vote Mayor Diaz asked Ms. Smith if she would like to address Council. Ms. Smith thanked Council for appointing her to the Commission, saying that she was looking forward to working with the Town. Ms. Smith grew up in the area and after serving in the Military knew that she wanted to come back here to live. Ms. Smith stated that she lives across the street from Town Clerk Thatcher, had met Chief Copp, loves the Town and is excited to be involved.

COMMITTEE REPORTS

A. Finance Committee – Linden Fravel, Chair

No Meeting: No Comments

B. Personnel Committee-Pete Fravel, Chair

No Meeting: No Comments

C. Public Safety Committee -Ron Bowers, Chair

Meeting: Councilor Bowers commented that at the meeting the issues with parking on Mulberry Court and Pan Tops Drive had been discussed. It was recommended by the Police and Fire Departments to designate one side as No Parking. Mayor Diaz also stated that this was an ongoing issue and was long overdue. Councilor Bowers made the Motion to designate No Parking on one side of Mulberry Court and Pan Tops Drive. The Motion carried with the following VOTE:

Bowers-Aye	L. Fravel-Aye
P. Fravel-Aye	Swygert-Smith-Aye
Stevens-Aye	Young-Aye

D. Public Works Committee –Julia Young Chair

No Meeting: No Comments

E. Ordinance and Governments Committee- Regina Swygert-Smith Chair

No Meeting: No Comments

F. Parks and Recreation Commission- Tina Stevens, Chair

No Meeting: No Comments

G. Planning Commission- Linden A. Fravel Jr. Chair

No Meeting: No Comments

H. Newtown Heritage Festival Committee

Meeting: Mayor Diaz informed Council that the Committee had decided to cancel this year's festival. However, they are looking at the possibility of having some of the events done virtually.

APPROVAL OF COMMITTEE MINUTES AND REPORTS

Councilor Bowers made a Motion to approve the committee minutes. The minutes were approved with the following VOTE:

Bowers- Aye	L. Fravel-Aye
P. Fravel-Aye	Swygert-Smith-Aye
Stevens-Aye	Young-Aye

TOWN MANAGERS REPORT

Town Manager Mike Majher reported:

1. Water bills are due this week.
2. Trash pickup will be on Thursday due to the pending snow.
3. The officers in the Police Department have gotten their computers.
4. Council members can come pick up their iPads to facilitate remote meetings.
5. The engineers have been back in Town to do more manhole and flow monitoring.
6. Development is picking up, connection fees have been coming in and we have received 14 zoning permits in the past month.

COUNCIL COMMENTS/CALENDAR

Mayor Diaz asked if there were any comments from council or adjustments to the calendar. There were none.

There being no further business, Vice-Mayor Fravel made a motion to adjourn at 6:30 pm and the motion carried unanimous.

Michael A. Diaz, Mayor

Kelly Thatcher, Town Clerk