

**REGULAR MONTHLY MEETING
OF THE STEPHENS CITY TOWN COUNCIL
TUESDAY, MARCH 2, 2021
6:00 PM**

Mayor Diaz called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

Mayor Diaz asked that we observe a moment of silence.

Roll was called with the following members present:

Mayor Diaz, Vice-Mayor Fravel, Councilman Bowers, Councilman Fravel, Councilwoman Stevens,
Councilwoman Swygert-Smith

Staff present: Mike Majher, Town Manager; Kelly Thatcher, Deputy Town Clerk; Dave Griffin, Town Attorney;
Chris James, Police Officer

Staff present remotely: Steve Rickards, Town Treasurer

Guests: Josh Janney, Winchester Star, Mariah Smith

PUBLIC COMMENT

Mayor Diaz asked if anyone from the public had comments. There were no comments.

MINUTES – REGULAR MEETING OF FEBRUARY 2, 2021

Councilor Swygert-Smith moved for approval of the minutes of the regular Town Council Meeting of February 2, 2021. The Motion carried with the following VOTE:

Bowers- Aye	L. Fravel-Aye
P. Fravel-Aye	Swygert-Smith-Aye
Stevens-Aye	Young-Absent

TREASURER’S REPORT – Report attached

Town Treasurer Steve Rickards reported that the Town had ended the month on a strong note. He reported that business license renewals have been coming in and are being processed. Mayor Diaz asked what the status of past due water bills was. Mr. Rickards informed Council that the amount of people in arrears was roughly the same as any other billing pre-covid.

POLICE REPORT – Report attached

Officer James introduced himself to Council and informed them that Chief Copp was away attending Chief school. He then read the report. He also reported that Officer Nauman was half way through academy and was looking forward to the day when he can serve the Town.

SCVFD REPORT- Report attached

Chief Vaught was not present. Mayor Diaz commented on the new sign at the station and was looking forward to seeing it lit up.

ACTION AGENDA

There were no actions on the Agenda.

MOTION FOR CLOSED MEETING

Councilman Fravel made the following motion to enter a closed meeting. I move that the Council of the Town of Stephens City enter Closed Session pursuant to Section 2.2-3711.A.3 of the Code of Virginia, 1950, As Amended, for the purpose of discussion or consideration of the acquisition of real property for public purpose, or of the disposition of publicly held property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Motion carried with the following roll call VOTE:

Bowers- Aye	L. Fravel-Aye
P. Fravel-Aye	Swygert-Smith-Aye
Stevens-Aye	Young-Absent

CERTIFICATION OF CLOSED MEETING

Councilman Fravel made a Motion to exit and certify the closed meeting.

WHEREAS, The Council of the Town of Stephens City, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711.A.3 of the Code of Virginia requires a certification by this Council that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

The Motion carried with the following roll call VOTE:

Bowers- Aye	L. Fravel-Aye
P. Fravel-Aye	Swygert-Smith-Aye
Stevens-Aye	Young-Absent

COMMITTEE REPORTS

A. Finance Committee – Linden Fravel, Chair

No Meeting: No Comments

B. Personnel Committee-Pete Fravel, Chair

No Meeting: No Comments

C. Public Safety Committee -Ron Bowers, Chair

No Meeting: No Comments

D. Public Works Committee –Julia Young Chair

No Meeting: No Comments

E. Ordinance and Governments Committee- Regina Swygert-Smith Chair

No Meeting: No Comments

F. Parks and Recreation Commission- Tina Stevens, Chair

No Meeting: No Comments

G. Planning Commission- Linden A. Fravel Jr. Chair

Meeting: Chairman Fravel reported that the Commission had discussed establishing an EDA, the 307 interchange and Transportation Smart Scale.

H. Newtown Heritage Festival Committee

Meeting: Mayor Diaz informed Council that the Committee decided that it would be all virtual.

APPROVAL OF COMMITTEE MINUTES AND REPORTS

Councilor Fravel made a Motion to approve the committee minutes. The minutes were approved with the following VOTE:

Bowers- Aye	L. Fravel-Aye
P. Fravel-Aye	Swygert-Smith-Aye
Stevens-Aye	Young-Absent

TOWN MANAGERS REPORT

Town Manager Mike Majher reported:

1. The Town has had a busy month with Business licenses coming in and water bills going out.
2. Repairs on hydrants have been taking place. During this process a nonfunctioning valve was discovered and water service to the Town was disrupted.
3. Sewage flow meters have been ordered. The engineers have finished their assessment.
4. The yard waste sight is open again after the annual burn.
5. The Town's new communication system is now up and running. Information on how to sign up was put in the newsletter and we are working on a flyer that can be delivered to each residence.
6. The rescheduled date for the Retreat will be June 5th.

COUNCIL COMMENTS/CALENDAR

Mayor Diaz asked if there were any comments from council or adjustments to the calendar. There were none.

There being no further business, Vice-Mayor Fravel made a motion to adjourn at 7:07 pm and the motion carried unanimous.

Michael A. Diaz, Mayor

Kelly Thatcher, Town Clerk