

**REGULAR MONTHLY MEETING
OF THE STEPHENS CITY TOWN COUNCIL
TUESDAY, MARCH 5, 2019
7:00 PM**

Mayor Diaz called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

Councilman Bowers offered the Invocation

Roll was called with the following members present;

Mayor Michael Diaz, Vice Mayor Jason Nauman, Councilman Ronald Bowers , Councilman Linden Fravel Jr., Councilman Joseph Hollis, Councilwoman Regina Swygert-Smith, Councilwoman Kelly Thatcher

Absent: None

Staff present: J. David Griffin, Town Attorney; Steve Rickards, Town Treasurer; Sgt. Scott Baber, Police Department; Town Manager, Mike Majher

Absent: Chief Charles Bockey Jr.

Guests: Winchester Star; Josh Janney

PUBLIC COMMENT

Mayor Diaz asked if anyone in the public had any comments. There were no comments from the public.

MINUTES - REGULAR MEETING OF FEBRUARY 5, 2019

Councilman Hollis moved for approval of the minutes of the regular Town Council Meeting of February 5, 2019 the Motion carried with the following Recorded VOTE:

Aye - Bowers, Fravel, Hollis, Nauman, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent - None

TREASURER'S REPORT

Treasurer Steve Rickards reported that water bills have been mailed out and noted that around one fourth of customers have signed up to receive their bills digitally.

POLICE REPORT - Sgt Scott Baber

Sgt. Baber reported that the new body camera policy has been reviewed, adopted, and has been implemented.

SCVFD REPORT- John Jones, Fire Chief

Fire Chief John Jones reported that there is nothing to report to council beyond the call volume information that was provided.

COMMITTEE REPORTS

A. Finance Committee - Joseph Hollis, Chair

Meeting: Minutes Attached- Chairman Hollis commented that Finance has started working on the new budget and that Mike and Steve will have more numbers for next month.

B. Personnel Committee –Ronald Bowers, Chair

No Meeting: No Comments

C. Public Safety Committee –Jason Nauman, Chair

Meeting: Minutes Attached- Chairman Nauman noted that minutes have been attached and has provided a resolution for adoption by town council that was also passed by the Town of Middletown. This is a resolution of support for a unified combination fire and rescue system. The intent of the committee is to recommend this resolution is that the towns commit to a combination career and volunteer system which calls for increased support and funding for both the volunteer and career components of our current system. Councilwoman Swygert-Smith made a Motion to approve the provided resolution and the Motion carried with the following recorded VOTE:

Aye - Diaz, Bowers, Fravel, Hollis, Nauman, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent - None

D. Public Works Committee – Kelly Thatcher Chair

No Meeting: Mr. Nauman made comment that we still do not have a final approved agreement between the Stephens City and Frederick Water. Councilman Hollis asked what the delay was and whether it would be beneficial for both parties to meet again for discussion on whatever is unresolved. Mr. Nauman stated that he has no reason to believe that Frederick Water would also like to resolve this as much as we do. Mr. Majher noted that we have reached out to Frederick Water and hope to schedule another meeting to bring everything to a close.

E. Ordinance and Governments Committee- Regina Swygert- Smith Chair

Meeting: Chairwoman Swygert- Smith made a motion to amend the prior month's minutes and the Motion carried with the following recorded VOTE:

Aye - Bowers, Fravel, Hollis, Nauman, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent - None

F. Parks and Recreation Commission- Ronald Bowers, Chair

Meeting: Minutes attached.

G. Newtown Heritage Festival

Meeting: Mayor Diaz made the report for the Heritage Festival noting that the third round of donation letters would go out in April and the entertainment had been finalized for the event.

H. Board of Zoning Appeals

The Commission had a meeting to elect a Chairperson. Wiley Dembeck was elected as the BZA Chairperson.

APPROVAL OF COMMITTEE MINUTES AND REPORTS

Councilman Hollis made a Motion to approve the committee minutes and all were in favor.

TOWN MANAGERS REPORT

- Mr. Majher noted that the town had recently experience several days of high winds which brought down limbs and few cable lines down into the roadway. The Town will be provided an additional pickup for lawn debris March 18th and 22nd. Materials must either be bundled or place in containers for pickup by town public works staff.
- Business license late notices going out this month to those that haven't renewed yet.
- Waterlines have been repaired along Fairfax and a sewer line which had collapsed on Newtown Ct has been repaired.
- Staff is excited to report the office will be getting a new phone system.
- The town has contracted for the rehab and lining of six manholes in town that have been identified as sources of infiltration into the town sewer system.
- Staff has met with engineers regarding the repair and replacement of the mulberry sewer main which has also been identified as a source for I&I. We are also beginning to receive proposal for a more intensive I&I study of the town's entire sewer system.

Mr. Majher requested a motion from council reappointing Mr. Dembeck to the BZA. Councilman Bowers made a motion to reappoint Mr. Dembeck and the motion carried with the following recorded VOTE:

Aye - Bowers, Fravel, Hollis, Nauman, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent - None

COUNCIL COMMENTS/CALENDAR

Mayor Diaz asked if there were any adjustments to the calendar or Council Comments. Councilwoman Swygert-Smith noted that she would need to move Public Works and Ordinance meetings to the 12th to accommodate the schedule of the Washington Capitals.

There being no further business, Councilman Fravel Made a Motion to adjourn at 7:30 pm and the Motion carried unanimously.

Michael A. Diaz, Mayor

Michele Stone, Town Clerk