

**REGULAR MONTHLY MEETING
OF THE STEPHENS CITY TOWN COUNCIL
TUESDAY, April 2, 2019
7:00 PM**

Mayor Diaz called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

Councilman Fravel offered the Invocation

Roll was called with the following members present:

Mayor Michael Diaz, Councilman Linden Fravel Jr., Councilman Joseph Hollis, Councilwoman Regina Swygert-Smith, Councilwoman Kelly Thatcher

Absent: None Vice Mayor Jason Nauman, Councilman Ronald Bowers

Staff present: J. David Griffin, Town Attorney; Chief Charles Bockey Jr. Michele Stone, Town Clerk

Absent: Steve Rickards Town Treasurer

Guests: Winchester Star; Josh Janney, Mr. Paul Culp, Mrs. Dana Culp Stephens City, Mr. Evan Wyatt with Greenway Engineering, Mr. Ed Sutphin.

PUBLIC COMMENT

Mayor Diaz asked if anyone in the public had any comments. Mrs. Dana Culp of Main Street Stephens City VA thanked the town for providing the brush service pick up for the month of March and said that she would like the town to provide the service again in the future.

MINUTES – REGULAR MEETING OF MARCH 2, 2019

Councilman Fravel moved for approval of the minutes of the regular Town Council Meeting of March 2, 2019 and Councilman Hollis second the Motion. The Motion carried with the following Recorded VOTE:

Aye - Fravel, Hollis, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent – Bowers, Nauman

TREASURER'S REPORT

Treasurer Steve Rickards was absent. Town Manager Mike Majher reported that water Bills were due and cut offs will be next week.

POLICE REPORT – Charles Bockey Jr., Chief Of Police

Chief Bockey Reported that in his absence, Sgt. Scott Baber did a fantastic job. Sgt. Baber worked on the budget among other items that needed to be handled. The Police Department has borrowed a Speed Measurement Sign from the Middleburg Police Department. The Sign measures the speed of passing vehicles and deters speeding through town. The Police Department is looking into the cost of purchasing one of their own.

SCVFD REPORT- John Jones, Fire Chief

Fire Chief John Jones reported that there is no report for the Fire Department due to the department being busy with responding to calls.

COMMITTEE REPORTS

A. Finance Committee – Joseph Hollis, Chair

No Meeting: No Comments

B. Personnel Committee –Ronald Bowers, Chair

No Meeting: No Comments

C. Public Safety Committee –Jason Nauman, Chair

Meeting: Minutes Attached- No Comments

D. Public Works Committee – Kelly Thatcher Chair

Meeting: Minutes Attached- No Comments

E. Ordinance and Governments Committee- Regina Swygert- Smith Chair

Meeting: No Comments

F. Parks and Recreation Commission- Ronald Bowers, Chair

No Meeting: No Comments

G. Newtown Heritage Festival

Meeting: Town Manager Mike Majher reported that the third round of donation letters have been mailed.

G. Planning Commission

Chairman Fravel brought two items before Council

1. Chairman Fravel brought up the subject of a special use permit submitted for the old Sandy Palette location. The request was to open an Auction House at the location, there would be tractor and equipment parts and the repair of equipment which would be sold through the auction house. There will be live and internet auctions. A Motion to accept the special use permit was made by Councilwoman Swygert-Smith. The Motion carried with the following recorded VOTE:

Aye - Fravel, Hollis, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent - Bowers, Nauman

2. Chairman Fravel asked Evan Wyatt with Greenway Engineering to address Council on the matter of the West Wynd Development. Mr. Wyatt explained the proffer amendment before council would incorporate the additional proffer of a yard waste site for the town, the removal of the build requirement for two lanes of a bypass road around the development, and the changing of phasing on the commercial component of the project. A Motion to accept the proffer amendment was made by Councilman Hollis. The Motion carried with the following recorded VOTE:

Aye - Hollis, Swygert-Smith, Thatcher

Nay - Fravel

Abstain - None

Absent - Bowers, Nauman

APPROVAL OF THE MARCH 25, 2019 SPECIAL TOWN COUNCIL MEETING

Councilwoman Swygert- Smith made a Motion to approve the March 25, 2019 Special Town Council Meeting Minutes and Councilwoman Swygert- Smith second the Motion. The Motion carried with the following recorded VOTE:

Aye - Fravel, Hollis, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent – Bowers, Nauman

APPROVAL OF COMMITTEE MINUTES AND REPORTS

Councilman Hollis made a Motion to approve the committee minutes and Councilwoman Thatcher second the Motion, all were in favor.

TOWN MANAGERS REPORT

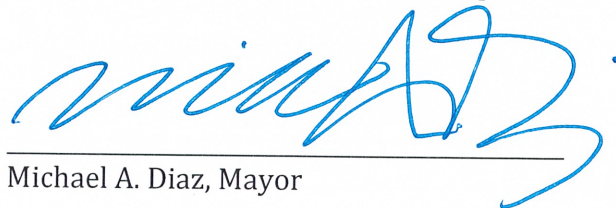
Town Manager Mike Majher gave the report.

- A. Town Treasurer Steve Rickards is doing well after his accident and should will be returning soon
- B. The Public Works Department has been busy with INI and manhole inspections
- C. The Town will be doing repairs and grading work on Walnut Lane
- D. There will be a water line repair to a small break located at the end of Steele Court
- E. Public Works has been preparing the Commons Park for the upcoming festival
- F. The Beautification Board is working on planting flowers throughout the town
- G. A brick sidewalk for the Veterans Memorial will be going in before Veterans Day

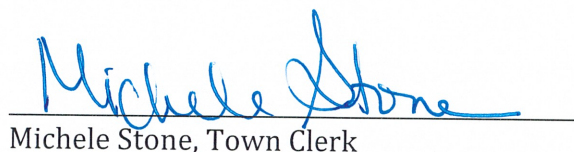
COUNCIL COMMENTS/CALENDAR

Mayor Diaz asked if there were any adjustments to the calendar or Council Comments. Mayor Diaz commented that the Newtown Heritage Festival Meeting has been moved to April 11, 2019.

There being no further business, Councilman Fravel Made a Motion to adjourn at 7:25 pm and the Motion carried unanimously.



Michael A. Diaz, Mayor



Michele Stone, Town Clerk