

**REGULAR MONTHLY MEETING  
OF THE STEPHENS CITY TOWN COUNCIL  
TUESDAY, JUNE 4, 2019  
7:00 PM**

Mayor Diaz called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

Councilman Hollis offered the Invocation

Roll was called with the following members present:

Mayor Michael Diaz, Vice Mayor Nauman, Councilman Bowers, Councilman Linden Fravel Jr., Councilman Joseph Hollis, Councilwoman Regina Swygert-Smith, Councilwoman Kelly Thatcher

Absent: None

Staff present: J. David Griffin, Town Attorney; Chief Charles Bockey Jr. Michele Stone, Town Clerk

Absent: Steve Rickards Town Treasurer

Guests: None

**PUBLIC COMMENT**

Mayor Diaz asked if anyone in the public had any comments. There were none

**MINUTES – REGULAR MEETING OF May 7, 2019**

Councilman Hollis moved for approval of the minutes of the regular Town Council Meeting of May 7, 2019 and Councilwoman Thatcher second the Motion. The Motion carried with the following Recorded VOTE:

Aye - Nauman, Bowers, Fravel, Hollis, Swygert-Smith, Thatcher  
Nay - None  
Abstain - None  
Absent - None

**TREASURER'S REPORT**

Treasurer Steve Rickards was absent no report was given.

**POLICE REPORT – Charles Bockey Jr., Chief of Police**

Chief Bockey Reported that May was a busy month with 113 calls, along with house and business checks. Newtown Heritage Festival went well with no issues reported. The Special Olympics had a big attendance for their annual run. Chief Bockey also reported that his Officers have completed the CITAC training which will enable the off duty Officers to work overtime through the agreement drafted by the Northwestern Crisis Intervention Team.

**SCVFD REPORT- John Jones, Fire Chief**

Fire Chief John Jones was not in attendance and no report was given.

**ACTION AGENDA**

1. **Ordinance to Amend and Revise Limited Sections of Chapter 23 of the Code of The Town of Stephens City**

Councilwoman Swygert-Smith read the Ordinance by title only for the first Reading." An Ordinance to amend revise limited sections of Chapter 23 of the Code of the Town of Stephens City Virginia to

update the definition of Public Water and Sewer Systems. Councilman Fravel Made a Motion to approve the First Reading and the Motion carried with the following recorded VOTE:

Aye- Nauman, Bowers, Fravel, Hollis, Swygert-Smith, Thatcher

Nay- None

Abstain- None

Absent- None

Councilwoman Swygert-Smith read the Ordinance by title only for the second reading." An Ordinance to amend revise limited sections of Chapter 23 of the Code of the Town of Stephens City Virginia to update the definition of Public Water and Sewer Systems. Councilman Fravel Made a Motion to approve the Second Reading and the Motion carried with the following recorded VOTE:

Aye - Nauman, Bowers, Fravel, Hollis, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent - None

2. **Ordinance to Repeal, Amend, and Revise Portions of Chapter 22 of the Code of The Town of Stephens City**

Councilwoman Swygert-Smith read the Ordinance by title only for the first Reading." An ordinance to repeal, amend, revise, and enact portions of Chapter 22 of the Code of the Town of Stephens City Virginia to limit the resale of water and sewer services, to eliminate bulk/wholesale water sale water sales, lower out of town water rates to match those of in-town rates. Councilwoman Swygert-Smith Made a Motion to approve the First Reading and the Motion carried with the following recorded VOTE:

Aye - Nauman, Bowers, Fravel, Hollis, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent - None

**COMMITTEE REPORTS**

**A. Finance Committee – Joseph Hollis, Chair**

Meeting: Minutes Attached- Chairman Hollis reported that Finance will be finalizing the budget.

**B. Personnel Committee –Ronald Bowers, Chair**

Meeting: Minutes Attached- No Comments

**C. Public Safety Committee –Jason Nauman, Chair**

Meeting: Public Safety recommends approval of CITAC agreements and appoint Chief of Police or his designate as authorized signatory for CITAC agreements on behalf of the Town. Councilwoman Swygert-Smith made a motion to approve the agreements and appoint a signatory. The Motion carried with the following recorded VOTE:

Aye - Nauman, Bowers, Fravel, Hollis, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent - None

**D. Public Works Committee – Kelly Thatcher Chair**

No Meeting: No Comments

**E. Ordinance and Governments Committee- Regina Swygert-Smith Chair**

No Meeting: No Comments

**F. Parks and Recreation Commission- Ronald Bowers, Chair**

No Meeting: Minutes No Comments

**G. Newtown Heritage Festival Committee**

Meeting: Minutes Attached

**APPROVAL OF COMMITTEE MINUTES AND REPORTS**

Councilwoman Swygert-Smith made a Motion to approve the committee minutes and Councilwoman Thatcher second the Motion, all were in favor.

**TOWN MANAGERS REPORT**

Town Manager Mike Majher gave the report.

1. Heritage Festival was a success and thanks to all who attended.
2. There was a sinkhole on Estep Road, it has been fixed by Neff Construction.
3. The town has a new phone system.
4. Yard waste site is being prepared and be ready for use July 1<sup>st</sup>.
5. Mike Majher attended an I&I workshop hosted by VRWA
6. Water bills were due June 3.
7. Taxes have gone out and are due June 8<sup>th</sup>.
8. Received preliminary plans for the remodel of the old school.

**COUNCIL COMMENTS/CALENDAR**

Mayor Diaz asked if there were any adjustments to the calendar or Council Comments.

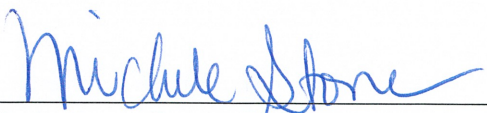
Special meetings of Town Council have been scheduled for June 18<sup>th</sup> and 25<sup>th</sup> at 7pm to hold the public hearing for the FYE 2020 Town of Stephens City Budget.

Amendment was made to the calendar to include the 5<sup>th</sup> as a holiday. The town office will be closed.

There being no further business, Councilman Fravel Made a Motion to adjourn at 7:25 pm and the Motion carried unanimously.



Michael A. Diaz, Mayor



Michele Stone, Town Clerk