

**REGULAR MONTHLY MEETING  
OF THE STEPHENS CITY TOWN COUNCIL  
TUESDAY, July 2, 2019  
7:00 PM**

Mayor Diaz called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

Vice Mayor Nauman offered the Invocation

Roll was called with the following members present:

Mayor Michael Diaz, Vice Mayor Nauman, Councilman Bowers, Councilman Linden Fravel Jr.,  
Councilman Joseph Hollis, Councilwoman Regina Swygert-Smith

Absent: None

Staff present: Mike Majher, Town Manager; J. David Griffin, Town Attorney; Chief Charles Bockey Jr. Michele Stone, Town Clerk; Kelly Thatcher, Deputy Town Clerk

Absent: Steve Rickards Town Treasurer

Guests: Melissa Fuller

**PUBLIC COMMENT**

Mayor Diaz asked if anyone from the public had any comments. Melissa Fuller from Sherando Warriors club asked to have the annual Sherando Homecoming Parade on October 10, 2019 and also for the use of the commons on the same date.

**MINUTES – REGULAR MEETING OF JUNE 4, 2019**

Councilman Swygert-Smith moved for approval of the minutes of the regular Town Council Meeting of June 4, 2019 and Special Meetings of June 18 and 25, 2019. The Motion carried with the following Recorded VOTE:

Aye - Nauman, Bowers, Fravel, Hollis, Swygert-Smith

Nay - None

Abstain - None

Absent – None

**TREASURER'S REPORT**

Treasurer Steve Rickards was absent. Mike Majher reported that it has been a strong month with taxes coming in.

**POLICE REPORT – Charles Bockey Jr., Chief of Police**

Chief Bockey Reported that June was a busy month. He reported that there was a lot of storm damage, with trees and wires down however there were no injuries. At the end of June about 10 cars were broken into and items stolen. There was a domestic incident on Mulberry Court. Sgt. Baber and Officer Payne took control of the situation. 11 year old in the residence was a hero. National Night Out will be held on Aug. 6 from 6-9.

**SCVFD REPORT- John Jones, Fire Chief**

Fire Chief John Jones reported that the Department has received an 80/20 Grant.

## **ACTION AGENDA**

1. **Ordinance to Adopt Budget and Appropriate Funds for Fiscal Year ending 2020**

Town Clerk Michele Stone read the Ordinance by title only. Councilman Hollis Made a Motion to approve the Budget for Fiscal Year ending 2020 and the Motion carried with the following recorded VOTE:

Aye- Nauman, Bowers, Fravel, Hollis, Swygert-Smith

Nay- None

Abstain- None

Absent- None

2. **Motion to Approve Sherando Homecoming**

Councilman Hollis moved to approve the Sherando Homecoming Parade and use of the Commons for October 10, 2019. The Motion carried with the following recorded Vote:

Aye- Nauman, Bowers, Fravel, Hollis, Swygert-Smith

Nay- None

Abstain- None

Absent- None

## **COMMITTEE REPORTS**

**A. Finance Committee – Joseph Hollis, Chair**

Meeting: Minutes Attached- Chairman Hollis reported that Finance will be finalizing the budget.

**B. Personnel Committee –Ronald Bowers, Chair**

Meeting: No Comments

**C. Public Safety Committee –Jason Nauman, Chair**

No meeting: No Comments

**D. Public Works Committee –Butch Fravel, Chair**

Meeting: No Comments

**E. Ordinance and Governments Committee- Regina Swygert-Smith Chair**

No Meeting: No Comments

**F. Parks and Recreation Commission- Ronald Bowers, Chair**

No Meeting: Lions Club donated \$500. Councilman Bowers would like to give them a Certificate of Appreciation

**G. Newtown Heritage Festival Committee**

Meeting: Things are getting underway for the 2020 Festival

## **APPROVAL OF COMMITTEE MINUTES AND REPORTS**

Councilwoman Swygert-Smith made a Motion to approve the committee minutes, all were in favor.

## **TOWN MANAGERS REPORT**

Town Manager Mike Majher gave the report

1. Mike Majher wanted to welcome Kelly Thatcher the Town's newest employee.
2. Both personal property and real estate taxes are due July 8.
3. Water bills have gone out and are due in August.
4. New yard waste site is now open to town citizens and filling quickly
5. Water repair on Steele Court line has been completed.
6. Next week there will be a water repair that will result in the water being turned off from High Point to Lantz's for a couple hours. Notice will be posted at all residences to be affected.
7. Lion's Club donated a new refrigerator for the Newtown Commons concessions building.

## **COUNCIL COMMENTS/CALENDAR**

Mayor Diaz asked if there were any adjustments to the calendar or Council Comments. Mike Majher asked if the next Council Meeting could be moved to August 6 at 5 pm so that anyone wanting to help or participate in National Night out could do so. Mayor Diaz stated that this month's NHF meeting would be held at Tootie Rinker's home.

## **MOTION FOR CLOSED MEETING**

Councilman Hollis made a motion to enter a closed meeting. I move that the Council of the Town of Stephens City enter Closed Session pursuant to Section 2.2-3711.A.1 of the Code of Virginia, 1950, As Amended, for the purpose of discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers. The Motion carried with the following recorded VOTE:

Aye- Nauman, Bowers, Fravel, Swygert-Smith

Nay-None

Abstain- None

Absent- None

## **CERTIFICATION OF CLOSED MEETING**

Councilman Hollis made a Motion to exit and certify the closed meeting.

WHEREAS, the Council of the Town of Stephens City, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the code of Virginia requires a certification by this council that such Closed Meeting was conducted in conformity with Virginia Law,

NOW THEREFORE, BE IT RESOLVED that the council hereby certifies that, to the best of each member's knowledge, [i] only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and [ii] only such public business matter as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

And the Motion carried with the following recorded Vote:

Aye- Nauman, Bowers, Fravel Hollis, Swygert-Smith

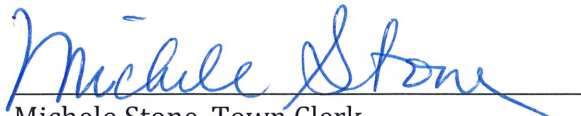
Nay- None

Abstain- None

Absent- None

**Town Council entered Closed Session at 7:20 pm and came into Open Session at 7:50 pm.**

There being no further business, Councilman Fravel Made a Motion to adjourn at 7:51 pm and the Motion carried unanimously.

  
Michele Stone, Town Clerk

  
Michael A. Diaz, Mayor