

**REGULAR MONTHLY MEETING  
OF THE STEPHENS CITY TOWN COUNCIL  
TUESDAY, JULY 6, 2021  
6:00 PM**

Mayor Diaz called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

Mayor Diaz asked that we observe a moment of silence.

Roll was called with the following members present:

Mayor Diaz, Vice-Mayor Fravel, Councilman Bowers, Councilwoman Smith, Councilwoman Stevens-remotely, Councilwoman Swygert-Smith

Staff present: Mike Majher, Town Manager; Kelly Thatcher, Town Clerk; Dave Griffin, Town Attorney; Steve Rickards, Town Treasurer; Bill Copp, Police Chief; Timothy Vaught, Fire Chief; Bret Swain, Public Works; Chris James, Police Officer; Jason Nauman, Police Officer

Guests: Josh Janney, Winchester Star, William Pifer, Amber Day, Mary Ann Kremer, Melissa Smallwood, Bryan Freeman, Brian Jenkins, Zane Jenkins

**PUBLIC COMMENT**

Mayor Diaz asked if anyone from the public had comments. William Pifer, with the Stephens City Seminoles football league, wanted to come introduce himself to Council. His program started 4 years ago with 28 participants and has grown to 96. They want to continue to grow and are looking for a place to have their homefield.

Mary Ann Kremer from the Sherando Warrior Boosters, she was requesting that the Sherando Homecoming Parade be held on September 30<sup>th</sup>. They would also like to request that it start at 6 pm instead of 7 pm. Councilwoman Swygert-Smith made the Motion to approve September 30<sup>th</sup> at 6 pm for the Homecoming Parade. The Motion carried with the following VOTE:

|                   |               |
|-------------------|---------------|
| Bowers- Aye       | L. Fravel-Aye |
| P. Fravel-Absent  | M. Smith-Aye  |
| Swygert-Smith-Aye | Stevens-Aye   |

**MINUTES – REGULAR MEETING OF June 1, 2021 and SPECIAL MEETING June 15, 2021**

Vice-Mayor Fravel moved for approval of the minutes of the regular Town Council Meeting of June 1, 2021 and Special Meeting of June 15, 2021 with corrections. The Motion carried with the following VOTE:

|                   |               |
|-------------------|---------------|
| Bowers- Aye       | L. Fravel-Aye |
| P. Fravel-Absent  | Smith-Aye     |
| Swygert-Smith-Aye | Stevens-Aye   |

**TREASURER’S REPORT – Report attached**

Town Treasurer Steve Rickards wanted to highlight that the Fiscal Year ended with a BANG! The ARPA funds have been received and a new account has been set up. Tax payments are steadily coming in. The state sales tax checks have been higher than usual.

**POLICE REPORT – Report attached**

Chief Copp read his report. He wanted to stress that with the high heat of late to make sure everyone keep an eye on their elderly neighbors, their pets and to stay hydrated. He reported that Officer Nauman was finished with his field training and that Officer James had stated that he had done a great job.

**SCVFD REPORT- Report attached**

Chief Vaught read his report. Councilor Swygert-Smith asked if there were any fundraisers coming up. Chief Vaught said there were none coming up but would keep us posted.

**ACTION AGENDA**

Nothing on the agenda

**COMMITTEE REPORTS**

**A. Finance Committee – Linden Fravel, Chair**

No Meeting: No Comments

**B. Personnel Committee-Pete Fravel, Chair**

No Meeting: No Comments

**C. Public Safety Committee -Ron Bowers, Chair**

No Meeting: No Comments

**D. Public Works Committee –Julia Young Chair**

No Meeting: No Comments

**E. Ordinance and Governments Committee- Regina Swygert-Smith Chair**

No Meeting: No Comments

**F. Parks and Recreation Commission- Tina Stevens, Chair**

No Meeting: No Comments

**G. Planning Commission- Linden A. Fravel Jr. Chair**

No Meeting: No Comments

**H. Newtown Heritage Festival Committee**

Meeting: No Comments

**APPROVAL OF COMMITTEE MINUTES AND REPORTS**

No meetings

**TOWN MANAGERS REPORT**

Town Manager Mike Majher reported:

1. Beverly Shoemaker has gifted to the Town a piece of property located directly off of Fairfax Street. Council needs to vote to accept the property. Councilwoman Swygert-Smith made the Motion to accept the deeded land from Beverly Shoemaker. The Motion carried with the following VOTE:

|                   |               |
|-------------------|---------------|
| Bowers- Aye       | L. Fravel-Aye |
| P. Fravel-Absent  | Smith-Aye     |
| Swygert-Smith-Aye | Stevens-Aye   |

2. The Town has received 1,070,000.00 in ARPA funds. We are waiting on the Federal guidelines to see how this money should be spent.
3. Tax bills and Utility bills are all due the first of August.
4. It looks like the USDA loan will go through with a few more steps. Asbestos and Lead tests need to be done.
5. The water lines have been added to the digital map.
6. Sewer lines have been cleaned and cameras have been through them.

**COUNCIL COMMENTS/CALENDAR**

Mayor Diaz asked if Council had any comments. It was noted that the August calendar was off by a day.

There being no further business, Vice-Mayor Fravel made a motion to adjourn at 6:25 pm and the motion carried unanimous.

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Michael A. Diaz, Mayor

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Kelly Thatcher, Town Clerk