

**REGULAR MONTHLY MEETING
OF THE STEPHENS CITY TOWN COUNCIL
TUESDAY, AUGUST 1, 2017
7:00 PM**

Mayor Grim called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

Vice Mayor Bowers offered the invocation.

Roll was called with the following members present:

Mayor Mike Grim, Vice Mayor Bowers Councilman Joseph Hollis, Councilman Linden A. Fravel Jr., Councilman Jason Nauman, Councilwoman Regina Swygert- Smith, Councilwoman Kelly Thatcher

Absent: None

Staff present: J. David Griffin, Town Attorney; Michael Majher, Town Manager; Charles Bockey Jr., Chief of Police; Steve Rickards, Town Treasurer; Michele Stone, Town Clerk

Guests: Winchester Star, Josh Janney, Winchester Star, Adrian Edwards, Ms. Hillary Greene, Ms. Evelyn Cooper

PUBLIC COMMENT

Ms. Hillary Greene addressed Council and explained that she is part of a group that will be hosting a 5k run for a cancer patient and would like permission from Council to use the back streets of the Town for run. There will be under fifty runners and will take place in September. Councilman Hollis made a Motion to approve and the Motion carried with the following recorded VOTE:

Aye- Bowers, Fravel, Hollis, Nauman, Swygert-Smith, Thatcher

Nay- None

Abstain- None

Absent- None

MINUTES – REGULAR MEETING OF JULY 11, 2017

Councilman Fravel moved for approval of the minutes of the regular Town Council meeting of July 11, 2017, the motion carried with the following Recorded vote:

Aye – Bowers, Fravel, Hollis, Nauman, Swygert-Smith, Thatcher

Nay - None

Abstain - None

Absent – None

TREASURER'S REPORT

Treasurer Steve Rickards reported that he is currently working on getting the figures for last fiscal year for Finance. Also getting reports for the funding of the reserve accounts.

POLICE REPORT – Charles Bockey, Jr., Chief of Police

Police Chief Charles Bockey reported that starting this coming weekend, the two new officers will be working on their own. Chief Bockey reported that new Officer, Tyler Payne is doing very well.

SCVFD REPORT- John Jones, Fire Chief

Fire Chief Jones reported that the Fire Department had a total of two hundred and seventeen total incidents for the month of July, three of which were technical rescues due to the rain. The Fire Marshall has scheduled hydrant testing for August. The rain affected the BBQ challenge turn out. Chief Jones reported that the Fire Department has obtained their building permit for the new building. The Department is planning to present challenge coins to those who save a life and would like to place the Fire Department Seal on one side of the coin and Town Seal on the flip side of the coin. Councilman Hollis made a Motion to allow the Fire Department to use the Town Seal on the challenge coin and the Motion carried with the following VOTE:

Aye- Bowers, Fravel, Hollis, Nauman, Swygert-Smith, Thatcher

Nay- None

Abstain- None

Absent- None

FINAL READING TO AMEND WATER/ SEWER POLICY for ORDINANCE CHAPTER 22 SECTION 22-63 SUBSECTION E

Mayor Grim asked the Clerk to read the Ordinance by title only. The Clerk read "An Ordinance to amend the Water/Sewer Policy for Ordinance Chapter 22 Section 22-63 Subsection E Councilman Nauman Made a Motion to approve the first reading and the Motion carried with the following recorded VOTE:

Aye- Bowers, Fravel, Hollis, Nauman, Swygert-Smith, Thatcher

Nay- None

Abstain- None

Absent- None

COMMITTEE REPORTS

A. Finance Committee – Joseph Hollis, Chair

No Meeting: No Comment

B. Personnel Committee –Kelly Thatcher, Chair

Meeting: No Comments

C. Public Safety Committee – Ronald Bowers, Chair

No Meeting: No Comments

D. Public Works Committee – Regina Swygert- Smith Chair

Meeting: No Comment

E. Water /Sewer Committee - Jason Nauman, Chair

Meeting: Minutes Attached- Chairman Nauman gave an updated amount of money owed to the Town for purchase of water from the Frederick County Sanitation Authority as of June 30, 2017 the total is nine million two hundred and ninety six thousand two hundred and seventy dollars. The Sanitation Authority exceeded the three million gallons of water daily by nine hundred and thirteen thousand gallons.

F. Parks and Recreation Commission- Ronald Bowers, Chair

No Meeting: No Comment

G. Newtown Heritage Festival

No Meeting: No Comment

APPROVAL of COMMITTEE MINUTES AND REPORTS:

Councilman Nauman made a motion to approve the committee minutes

TOWN MANAGER'S REPORT - Michael Majher

1. The new website is up and running.
2. The Public Works department is currently conducting smoke testing.
3. Public Works will be excavating sewer lines on Mulberry Street.
4. Water bills are due on Monday August 7, and cutoffs are on Tuesday August 15.
5. Public Works recently trimmed trees and will be stump grinding next.
6. Public Works will be repainting sign posts and signs as well as hydrants.

COUNCIL COMMENTS/CALENDAR

Mayor Grim asked if there were any adjustments to the calendar or Council Comments. There were no adjustments or additions to the calendar and there were no Council Comments.

MOTION FOR CLOSED MEETING

Date August 1, 2017:

Motion by: Councilman Jason Nauman

I move that the Council of the Town of Stephen City enter a Closed Session pursuant to Section 2.2-3711.A.7 of the Code of Virginia 1950 As Amended, for the purpose of consultation with legal counsel pertaining to actual pending litigation filed by the Frederick County Sanitation Authority against its citizens in the Town of Stephens City, where such consultation would adversely affect the litigating posture of the public body as well as consultation with legal counsel employed by the Town requiring provision of legal advice by such counsel; and pursuant to Section 2.2-3711. A.29 of the Code of Virginia, 1950, As Amended, for discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract where discussion in an open session would adversely affect the bargaining position of negotiating strategy of the public body.

VOTE:

Aye- Bowers, Hollis, Swygert-Smith, Fravel, Thatcher, Nauman

Nay- None

Abstain- None

Absent - None

Mayor Grim announced there would be a two minute recess allow the Council chambers to clear.

CERTIFICATION OF CLOSED MEETING

Date: August 1, 2017

Motion By: Jason C. Nauman

I move to certify that to the best of each member's knowledge, only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and only such business matters as were identified in the motion convening the closed session were heard, discussed, or considered by Council.

VOTE:

Aye-

Bowers

Hollis

Swygert- Smith

Fravel

Thatcher

Nauman

Nay- None

Absent-None

Attest: Jason C. Nauman

No action was taken as a result of the Closed Session. There being no further business, Councilman Fravel made a Motion to adjourn at 9:16 pm and the Motion carried unanimously.



Michael P. Grim, Mayor



Michele Stone, Town Clerk



08/01/2017 - 08/31/2017

REVENUE DESCRIPTION

	AMOUNT
Cigarette Tax	\$ 7,125.00
Connection Fees	\$ 225.00
Restaurant Meals Tax	\$ 9,311.56
Lease Property Payments	\$ 1.00
Veterans Memorial	\$ 100.00
Newtown Heritage Merchandise	\$ 25.00
Expenditure Refunds	\$ 20.90
Fines, Forfeitures & Finger Prints	\$ 1,061.65
Newtown Commons Fee	\$ 300.00
Consumption Tax	\$ 447.24
State Sales Tax	\$ 14,170.52
Sale of Miscellaneous	\$ 177.90
Utility - Electric	\$ 2,685.56
Utility - Natural Gas	\$ 1,023.23
Total	\$ 36,674.56

UTILITIES

Water	\$ 14,780.87
Sewer	\$ 34,171.33
Penalty	\$ 1,201.91
PrePay	\$ 707.92
Reconnect Fee	\$ 225.00
Total	\$ 51,087.03

UTILITY DEPOSITS AND AVAILABILITY FEES (DEPOSITED IN ESCROW)

Deposits	\$ 1,800.00
Total	\$ 1,800.00

TAXES

Real Estate Tax

Principal Real	\$ 4,329.33
Penalty Real	\$ -
Interest Real	\$ -
Total	\$ 4,329.33

Personal Property Tax

Principal Personal	\$ 2,363.19
Penalty Personal	\$ 216.62
Interest Personal	\$ 78.78
Business Equipment	\$ 227.21
Decal Fee 1	\$ 892.73
Decal Fee 2	\$ 330.78
Total	\$ 4,109.31

Business Licenses

10000 -- RETAIL SALES	\$ 1,697.76
10003 -- CONTRACTORS	\$ 15.00
10004 -- PERSONAL SERVICES	\$ 393.57
10008 -- PROFESSIONAL SERVICES	\$ 15.00
PENALTY TRANSACTIONS	\$ 199.09
Total	\$ 2,320.42

Vehicle Decals

3RD QTR DISC	\$ 150.00
TRANSFER	\$ 5.00
Total	\$ 155.00

Commonwealth of VA

PPTRA	\$ 30,884.36
Communications Tax	\$ 2,092.78
Total	\$ 32,977.14

EXPENDITURES

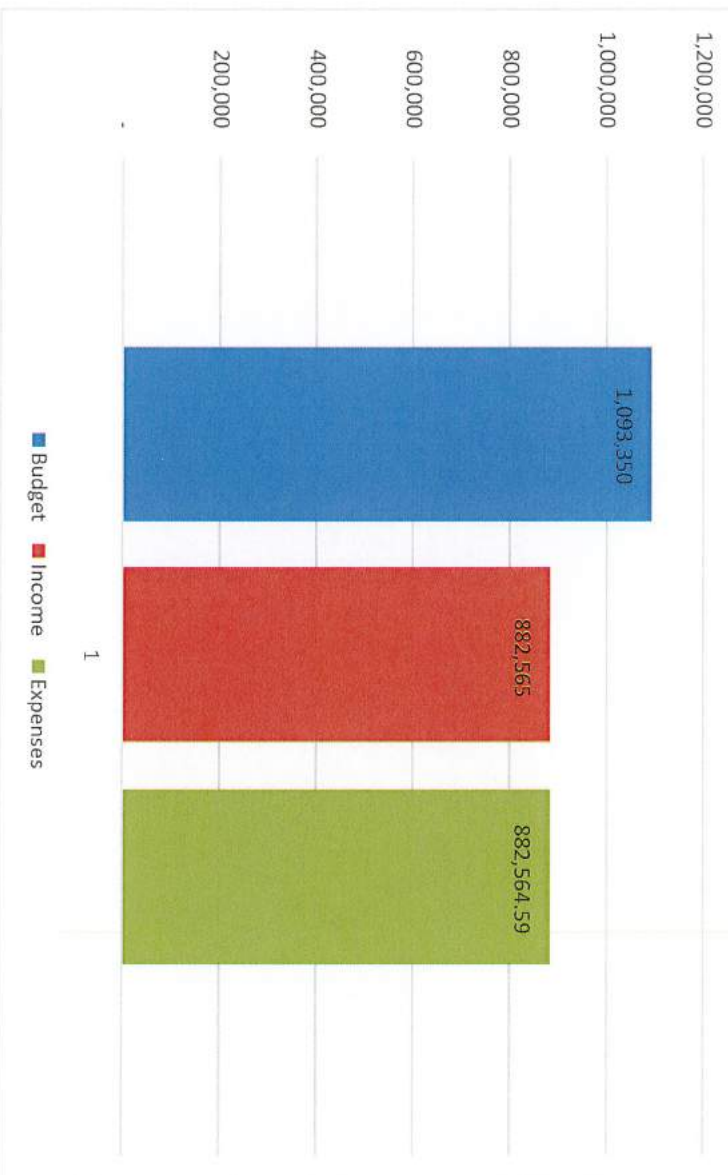
Accounts Payable	\$ 69,491.34
Wages	\$ 25,732.87
VRS /ICMA	\$ 7,198.61
Total	\$ 102,422.82

Total Revenue	\$ 133,452.79
Total Expenditures	\$ 102,422.82
Total Net Position	\$ 31,029.97

REAL ESTATE TAX DILINQUENT ACCOUNTS

	Billing Name	Billing Address	Balance
1	CLARK PATRICIA A.	5304 MULBERRY CT STEPHENS CITY VA 22655	\$29.66
2	DOWNES VERNON ARTHUR	6773 VALLEY PIKE MIDDLETOWN VA 22645	\$36.50
3	SMOOT WILLIAM CHRISTOPHER	1441 FAIRFAX ST STEPHENS CITY VA 22655	\$44.14
4	ASHBY DONALD I JR	7767 PLEASANT VIEW AVE MIDDLETOWN VA 22645	\$55.43
5	Mark A./ Mary C. Sharp	138 Wilkins Drive Winchester VA 22602-	\$58.08
6	CUMMINGS KERI N	5156 MAIN ST STEPHENS CITY VA 22655	\$67.96
7	KUNKLE WILLIAM G	SCHAFF ALICE L 416 HUNTERS TRL GREENVILLE SC 29615	\$78.72
8	PATTERSON PATRICK P	789 STEELE CT STEPHENS CITY VA 22655	\$91.41
9	BUCHANAN JAMES T	BUCHANAN MARIE E 5316 WATER ST STEPHENS CITY VA 22655	\$91.52
10	SVENDSEN CHRISTIAN E	SVENDSEN JULIE E 5300 MULBERRY ST STEPHENS CITY VA 22655	\$96.46
11	EDWARD LEE/ WANDA GAYE MILLER	4853 VALLEY PIKE STEPHENS CITY VA 22655-	\$99.88
12	JOHNNY AND CASSI ROBINSON	1130 ROWE LANE STEPHENS CITY VA 22655	\$104.54
13	GRIFFIN ROBERT E JR	GRIFFIN MONALISA U 5205 HIGHVIEW AVE STEPHENS CITY VA 22655	\$113.51
14	FULLER CARROLL I	FULLER LINDA E 5039 BARLEY DR STEPHENS CITY VA 22655	\$127.38
15	JUSTO ANTONIO CONSUELO E MAZARIEGOS AGUSTIN	5074 MAIN ST STEPHENS CITY VA 22655-	\$138.26
16	CARVER ANGELA MICHELLE	PIETSCH MICHAEL SCOTT 5360 CROOKED LN STEPHENS CITY VA 22655	\$142.58
17	A & R RENTALS LLC	230 DEPENDENCE LN MIDDLETOWN VA 22645	\$160.79
18	SISK ATHEY JAMES	SISK AMY R 222 SHOE BUCKLE CT STEPHENS CITY VA 22655	\$162.03
19	CLEM CRAIG A SR	CLEM DENNIS D 740 STEELE CT STEPHENS CITY VA 22655	\$213.26
20	PARKER JANET R	C/O LARRY GOLLIDAY 5276 CHESTNUT CIR STEPHENS CITY VA 22655	\$227.44
21	VISTA II LLC	PO BOX 550 MIDDLETOWN VA 22645	\$230.20
22	CLEM DENNIS DALE	CLEM CRAIG ALLEN SR 5182 STEELE CT STEPHENS CITY VA 22655	\$254.91
23	STEADMAN RENTALS LLC	650 CHIMNEY CIR MIDDLETOWN VA 22645	\$302.51
24	BRERETON DANIEL V	7603 MAIN ST MIDDLETOWN VA 22645	\$310.54
25	LUCCI CARL DENNIS	PO BOX 279 CLEAR BROOK VA 22624	\$328.64
26	VSS DEVELOPMENT LLC	241 OAK HILL DR STEPHENS CITY VA 22655-	\$407.44
27	WRIGHT PATSY	5330 CROOKED LN STEPHENS CITY VA 22655	\$441.69
28	LINAWEAVER JEFFERY A	LINAWEAVER RICHARD H JR 5290 CHESTNUT CIR STEPHENS CITY VA 22655	\$548.25
29	LOPEZ ROGELIA G	ONZURA ANGELA R 151 STEPHENS CT STEPHENS CITY VA 22655	\$600.30
30	CHORBADZHIYSKI NIKOLA KIRILOV	1090 MARTIN ST STEPHENS CITY VA 22655	\$657.65
31	PARLANCE PROPERTIES LLC	5395 MAIN ST STEPHENS CITY VA 22655	\$705.21
32	LUTTRELL ROBERT A JR	LUTTRELL JUNE G PO BOX 189 STEPHENS CITY VA 22655	\$1,251.48
33	C B S FRUIT CO INC	288 ROSE RD EDINBURG VA 22824	\$1,591.20
			\$9,769.57

General Fund

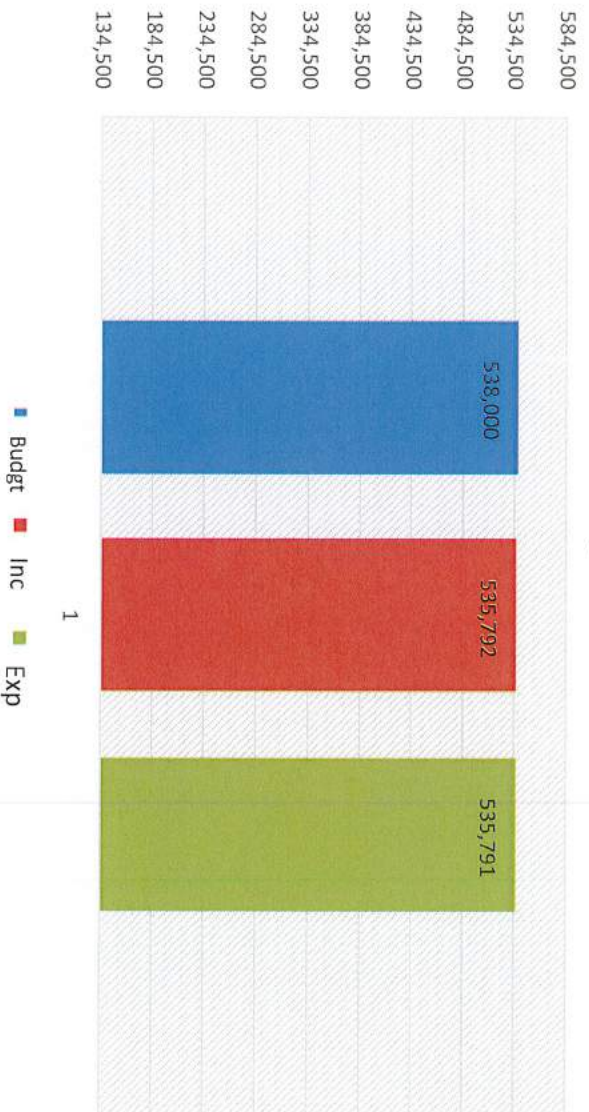


Inc BUDGETED: 1,093,350
 Inc ACTUAL: 882,565
 Net Diff: -210,785

Exp BUDGETED: 1,093,350
 Exp ACTUAL: 882,565
 Net Diff: -210,785

TRANSFER TO RESERVES: 10,933.50
 TRANSFER TO CIP: 73,098.00
 84,031.50

Utility Fund



Inc BUDGETED:	538,000	Exp BUDGETED:	538,000
Inc ACTUAL:	535,792	Exp ACTUAL:	535,791
Net Diff:	-2,208	Net Diff:	-2,209
TRANSFER TO RESERVES:	5,380.00		
TRANSFER TO CIP:	15,819.00		
	21,199.00		

To: Mayor Mike Grim
Members of Town Council

From: Chief Charles E. Bockey, Jr.

Date: September 3, 2017

Subject: Police Report for August 2017

The Stephens City Police Department responded to 677 calls for services during the month of August. We assisted the Frederick County Sheriff's Office with 59 calls, the Middletown Police Department with 20 calls and the Virginia State Police with 1 call.

We wrote a total of 52 citations for the month. A breakdown follows.

- 29 – Speeding
- 1 – Driving Suspended
- 16 – Fail to Obey Signs
- 2 – No Town Decal
- 1 – Seatbelt Violation
- 1 – Expired Registration
- 1 – Radar Detector
- 1 – No Operator's License

We wrote 3 parking tickets for the month. The first one was for No Town Decal, The second was for No State Inspection and the third was a warning for No Registration, No State Inspection and No Town Decal.

We spent approximately 12 hours in court for the month.

We wrote 9 incident reports for the month and had one arrest. A breakdown follows.

- 2 – Burglary/Unlawful Entry
- 1 – Vehicle Vandalism
- 1 – Identity Fraud
- 1 – Shoplifting
- 1 – Harassment
- 3 – Traffic Accidents



Stephens City Fire and Rescue Company, Inc.

P.O. Box 253 Stephens City, VA 22655

John W. Jones, I Fire Chief

540-869-4576 Business

David M. Foley II, President

540-869-6784 Fax

From the Office of the Fire Chief.

Report: To Stephens City Town Council & the citizens for the month of August 2017

Emergency Incidents for the Town in **August**

3 Fire incidents

15 Emergency Medical Incidents

0 Motor Vehicle Crashes

0 Fire Public Services

1 EMS Public Services

For a total of **19**

Emergency Incidents in Frederick County **August**

24 Fire Incidents

140 Emergency Medical Incidents

14 Motor Vehicle Accidents

1 Technical Rescue Responses (Water)

Total combines responses for station 11

198 for the month.

1936 for the year to date 8/31/2017

The new building was started two weeks early and they are under roof. The company building it will be back next week to finish close in and we will be ready for concrete. The project has moved much quicker than we expected. We are pleased with the Quality of work and the attention to detail.

The vehicle donated by the Sheriff's office was placed in service as Mobile 11.
2008 Ford Explorer.

The new Medic unit is in route to Virginia from Florida / Manufacturer, should be lettered and in station by the end of the month. This unit was awarded to us from a grant at 80% paid for by the grant and 20% by the department. The Grant was from the Lord Fairfax District

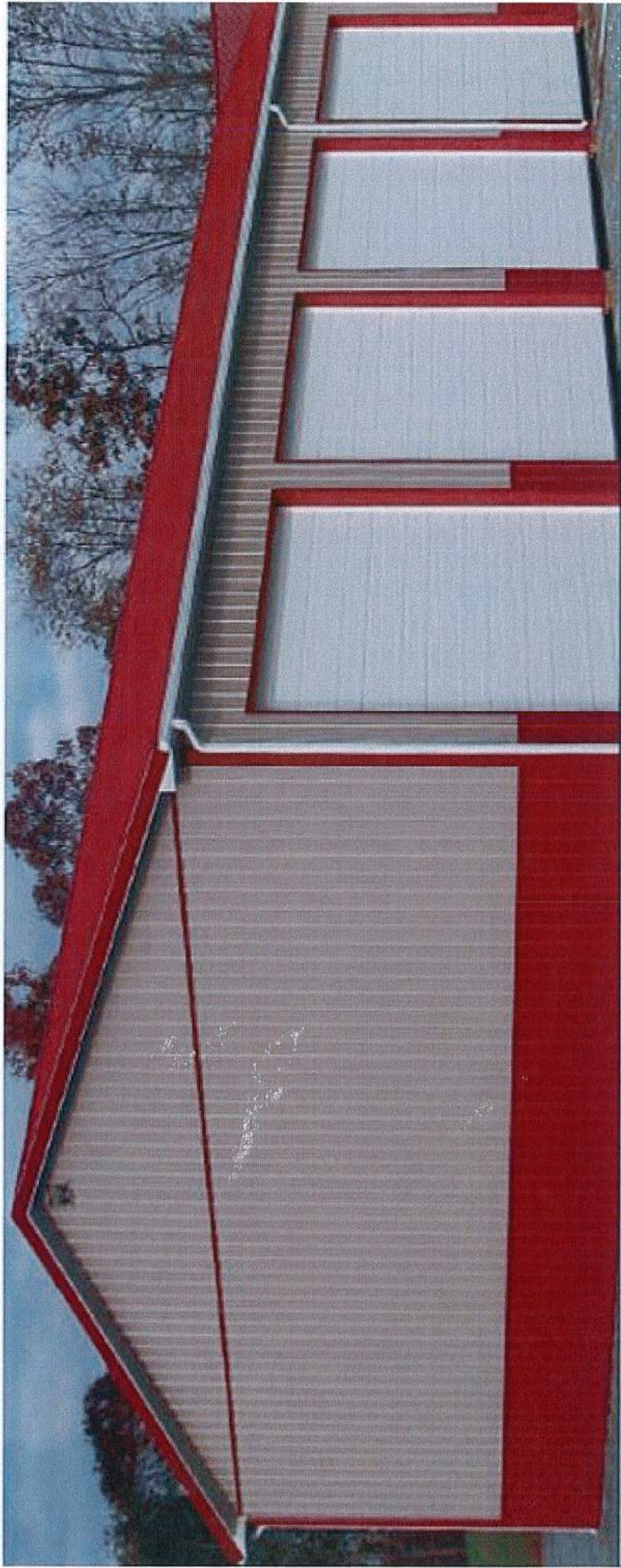
The Fire Marshal will have an information for the next Public Safety Meeting and some stuff to discuss as well.

Nothing has moved forward with the challenge coins yet.

I was tied up on a Hazmat call at Lake Holiday and missed the company meeting last month.

We have a Breakfast scheduled for October 7 th. Starting from 0700 to 1100.

"VOLUNTEERS PROUD TO SERVE"



EXPLORE FIRE STATIONS



WATER & SEWER COMMITTEE MEETING MINUTES

Wednesday, August 16, 2017

Call to Order

Mr. Nauman called the meeting to order at 4:55 pm,

Attendance

- Messrs. Nauman, Ms. Swygert-Smith
- Mayor Grim
- Messrs. Majher, Swain

Agenda

1. Matters from the Public
2. Matters from Public Works Staff
3. West Fairfax Street Water & Sewer Extension
4. Frederick County Sanitation Authority (FCSA)
5. City of Winchester Agreement
6. Matters Not Listed on the Agenda

Meeting Minutes

The meeting minutes from the prior meeting are approved.

Discussion, Actions, and Recommendations

1. Matters from the Public
None
2. Matters from Public Works Staff
 - a. Mulberry Court/Mulberry Terrace Sewer Line
Staff reported that progress is being made on the replacement of the sewer line. Staff reported that infiltration in this area was even worse than what was anticipated. The project should be completed by month's end.
 - b. Redirection of Sewage on Crooked Lane and Abandonment of Grinder Pumps
Upon closer inspection, the manholes and sewer lines with the back-flow preventers and pumps are in the backyards of the private properties. The preferred method to address this would be running a new sewer line and requiring property owners to run new laterals from said line. Based on the new information, staff reported that this is a very low priority project. The Committee agreed, and this project is removed from consideration for the time being.

c. Fire Hydrant(s), Valves, and/or Line Upgrades/Replacements

Staff reported that they still have not received an estimate for this project. Mr. Nauman directed staff to communicate to Neff Excavating that if an estimate is not received by September 1, the Town will need to contact other firms.

d. Squirrel Lane Leak Detector

Staff reported that the leak detector at Squirrel Lane is apparently on a duplicate meter. There are two (2) meters, one belonging to FCSA and one belonging to the Town. Staff could not advise if there was a reason we were also metering the flow; therefore, it was determined the Town meter is not needed and should be removed.

e. Green Street Lateral Sewer Lines

Inaction on behalf of the property owner continues. Staff will contact the Health Department regarding the leak and have them take action this week.

f. System Smoke-Testing

Staff reported smoke-testing continues and will continue through November. The entire Town system will be tested.

g. Manhole Replacements and Grinder Pump

Staff reported that there has been a price reduction for the cost of replacing the three(3) manholes. The cost is now \$4,650 instead of \$9,000. The project is estimated to be completed by the second week of September.

Staff has contacted the FCSA with regard to the location for the Town's grinder pump. The FCSA will work with staff to identify the exact location for the installation of the grinder pump.

3. **West Fairfax Street Water & Sewer Extension**

a. Grant Application & Disposition

No update.

4. **Frederick County Sanitation Authority (FCSA)**

a. Updated FCSA Statement of Account

Mr. Majher provided the updated FCSA statement of account based on July 31, 2017 reporting figures: Frederick County again exceeded the permitted three (3) million gallon average per day in July 2017 on several occasions. Frederick County continues to use more and more water from the Town's quarries. The current amount due the Town by the FCSA for water purchased is \$10,305,928.83.

5. **City of Winchester Agreement**

Mr. Majher reported he has not been able to make contact with the City Manager regarding the agreement. Mr. Majher will discuss it with the City Manager at the next NSVRC or MPO meeting.

6. **Matters Not Listed on the Agenda**

None

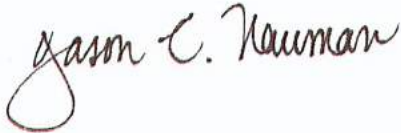
Action Letter

- Staff: Staff will contact the Health Department regarding the Green Street lateral leak and have them take action this week.

Adjournment

Mr. Nauman adjourned the meeting at 5:24 pm

Respectfully submitted:

A handwritten signature in dark ink, reading "Jason C. Nauman". The signature is written in a cursive style with a large, looping initial "J".

Jason C. Nauman
Committee Chairman

PROCLAMATION

SHERANDO HIGH SCHOOL SPIRIT WEEK

WHEREAS, Sherando High School has become a vital part of the Town of Stephens City, Virginia, providing educational and recreational opportunities to all the residents; and

WHEREAS, the education of the youth of the community is of paramount importance to the future of the Town; and

WHEREAS, it is in the best interests of the Town of Stephens City, its merchants and its citizens to promote activities sponsored by Sherando High School within the Town limits; and

WHEREAS, the Town Council of the Town of Stephens City has agreed to support the Sherando High School homecoming activities;

NOW THEREFORE, we, the Town Council of the Town of Stephens City, do hereby proclaim the week of September 10-September 16, 2017 as

Sherando High School Spirit Week

in Stephens City, Virginia, and call upon all the residents of the Town to join us in supporting the activities of Sherando High School during this week.

Michael P. Grim, Mayor

September 5, 2017

Attest:

Michele Stone, Town Clerk

MOTION FOR CLOSED MEETING

Date: August 1, 2017

Motion By: Nauman

I move that the Council of the Town of Stephens City enter Closed Session pursuant to Section 2.2-3711.A.7 of the Code of Virginia, 1950, As Amended, for the purpose of consultation with legal counsel pertaining to actual pending litigation filed by Frederick County against its citizens in the Town of Stephens City, where such consultation would adversely affect the litigating posture of the public body as well as consultation with legal counsel employed by the Town requiring the provision of legal advice by such counsel; and pursuant to Section 2.2-3711.A.29 of the Code of Virginia, 1950, As Amended, for discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

VOTE:

Aye -

All

Nay -

None

Absent/Abstain -

ATTEST:



Michele Stone
Town Clerk

CERTIFICAION OF CLOSED MEETING

Date: August 1, 2017

Motion By: Nauman

WHEREAS, the Council of the Town of Stephens City, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by this Council that such Closed Meeting was conducted in conformity with Virginia Law,

NOW THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matter as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

RECORDED ROLL CALL VOTE:

Aye-

AI

Nay-

0

Absent-

0

Abstain-

0

No action was taken as a result of the closed session. There being no further business,
_____ made a motion to adjourn at _____ pm.

Town of Stephens City
Committee Meeting Minutes

Committee: FINANCE

Date: 8/23/17 Time: 4:00 PM

Attendees: FRANZEL, HOLLIS, NAUMAN

OTHERS: MAYOR GRIM, MIKE MASTER, STEVE RICHARDS

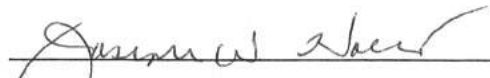
Approval of Minutes from prior meeting:

✓

Purposes/Subjects to be reviewed:

CURRENT YTD BUDGET
ACTUAL REVENUES + EXPENSES VS. PRIOR PERIODS

Brief of Committee Actions and Recommendations:


Signature of Chairman

September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Labor Day Office Closed	5 TOWN COUNCIL 7:00 PM	6	7	8	9
10	11	12 Personnel 4:30 pm	13	14	15	16
17	18 Parks & Recreation 5:30 pm	19 HPC Meeting 5:00 pm	20 Public Works Water/Sewer 4:30 pm	21 NHF Committee 7:15 pm	22	23
24	25 Parks & Recreation 5:30 PM	26 Planning Commission 7:30 pm	27 Finance 4:00 pm	28 Public Safety 5:00 pm	29	30

October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 TOWN COUNCIL 7:00 PM	4	5	6	7
8	9 Columbus Day Office Closed	10 Personnel 4:30 pm	11	12	13	14
15	16	17 HPC Meeting 5:00 pm	18 Public Works Water/Sewer 4:30 pm	19 NHF Committee 7:15 pm	20	21
22	23	24 Planning Commission 7:30 pm	25 Finance 4:00 pm	26 Public Safety 5:00 pm	27	28
29	30 Parks & Rec 5:30 pm	31				