

**Town of Stephens City Town Council  
Special Meeting Minutes  
Thursday, September 19, 2019 (6:00 p.m.)**

The Town of Stephens City Town Council held a special meeting on Thursday, September 19, 2019 at 6:00 p.m.

**Attendees:**

Ron Bowers  
Mike Diaz  
Butch Fravel  
Joseph Hollis  
Steven Happek  
Jason Nauman  
Regina Swygert-Smith

**Absent:**

**Staff Present:**

Mike Majher

**Also Present:**

Major Steve Hawkins

**Call to Order:**

With a quorum present, Mayor Diaz called the meeting to order at 6:05p.m.

**Action Items:**

**Motion to Adopt Resolution to Appoint Interim Chief**

Councilman Nauman made a motion to adopt the following resolution.

1. **Whereas**, the Police Chief Bockey has retired from Town service after many years;
2. **Whereas**, the Town intends to undertake a comprehensive search for a new Chief of Police to serve its citizens;
3. **Whereas**, certain portions of the Town Code and Charter call for the Town to have a head of law enforcement for a chain of command;
4. **Whereas**, the Town is also a part of Frederick County, whose Sheriff and Deputies also provide law enforcement;
5. **Whereas**, the Town has requested the Sheriff of Frederick County make one of his senior officers available for additional duties, a request he has agreed to perform with no additional compensation from the Town;

**NOW THEREFORE, BE IT RESOLVED** that the Town of Stephens City Virginia's Common Council appoints Major Steve Hawkins of the Frederick County Sheriff's Office to serve on an interim basis as the acting Town of Stephens City Police Chief with all powers and responsibilities.

All members voted aye to adopt the resolution.

Major Steve Hawkins with the Frederick County Sheriff's Office thanked the Town Council for the opportunity to serve Stephens City and its citizens and stated that he looks forward to working with everyone.

**Motion for Closed Meeting**

Councilman Nauman made a motion to enter into a closed meeting of the Stephens City Town Council at 6:11 p.m. pursuant to Section 2.2-3711.A.1 of the Code of Virginia. All members voted aye to enter into a closed meeting.

**Motion to Exit and Certify Closed Meeting**

Councilman Nauman made a motion to exit from a closed meeting of the Stephens City Town Council at 6:29 p.m. pursuant to Section 2.2-3712.D of the Code of Virginia. All members voted aye to exit from a closed meeting.

**Motion to Authorize Manager to Negotiate an Agreement with Frederick County Sheriff's Office**

Councilman Nauman made a motion to authorize the Town Manager to explore the possibility of Stephens City entering into an agreement to supplement town police patrols with officers from the Frederick County Sheriff's Office and to explore the feasibility of the Town compensating the Sheriff's Office to cover the cost of this increased coverage within the limits of the Town of Stephens City similar to the agreement between the Town of Edinburg and the County of Shenandoah.

All members voted aye to authorize the Town Manager to negotiate an agreement with the Sheriff's Office.

**Discussion:** None

**Adjourn:** Without any additional business, Councilman Fravel mad a motion to adjourn the meeting at 6:33 p.m. All members voted aye to adjourn the meeting.

**TOWN OF STEPHENS CITY VIRGINIA  
RESOLUTION**

1. **Whereas**, the Police Chief Bockey has retired from Town service after many years;
2. **Whereas**, the Town intends to undertake a comprehensive search for a new Chief of Police to serve its citizens;
3. **Whereas**, certain portions of the Town Code and Charter call for the Town to have a head of law enforcement for a chain of command;
4. **Whereas**, the Town is also a part of Frederick County, whose Sheriff and Deputies also provide law enforcement;
5. **Whereas**, the Town has requested the Sheriff of Frederick County make one of his senior officers available for additional duties, a request he has agreed to perform with no additional compensation from the Town;

**NOW THEREFORE, BE IT RESOLVED** that the Town of Stephens City Virginia's Common Council appoints Major Steve Hawkins of the Frederick County Sherriff's Office to serve on an interim basis as the acting Town of Stephens City Police Chief with all powers and responsibilities.

Adopted September 19, 2019

Attested:

  
\_\_\_\_\_  
Mike Majher, Town Manager

Vote of Council members:

Jason Nauman	<u>  AYE  </u>	Linden "Butch" Fravel	<u>  AYE  </u>
Ron Bowers	<u>  AYE  </u>	Regina Swygert-Smith	<u>  AYE  </u>
Steven Happek	<u>  AYE  </u>	Joe Hollis	<u>  AYE  </u>

## MOTION FOR CLOSED MEETING

Date: September 19, 2019

Motion By: **NAUMAN**

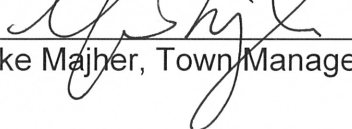
I move that the Personnel Committee of the Town of Stephens City enter Closed Session pursuant to Section 2.2-3711.A.1 of the Code of Virginia, 1950, As Amended, for the purpose of discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers.

VOTE:

Aye – **Bowers**  
**Nauman**  
**Happek**

Nay – **Ø**

Absent/Abstain - **Ø**

ATTEST:   
Mike Majher, Town Manager

**1705 hours**

## CERTIFICATION OF CLOSED MEETING

### RESOLUTION

Date: September 19, 2019

Motion By: **Nauman**

WHEREAS, the Personnel Committee of the Town of Stephens City, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by this Council that such Closed Meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

#### RECORDED ROLL CALL VOTE:

Aye – **Happer**  
**Nauman**  
**Bowers**

Nay –

Absent –

Abstain –

  
\_\_\_\_\_  
Mike Majner, Town Manager

**1801 hours**