



Stephens City Newsletter

Volume 37 Issue 1 January and February

Mayor's Office



**From the Town Council,
Appointed Officials and
Staff of Stephens City, we
wish you and yours a
joyous and prosperous
New Year!**

The Town Newsletter is published by the Town Government of Stephens City for its citizens; to inform, to apprise and to clarify the issues and undertakings before the Town Government. Citizen feedback is encouraged. Contact the Town Office between the hours of 8:30 am and 5:00 pm.

Physical: 1033 Locust Street

Mail: PO Box 250
Stephens City, VA 22655

Phone: 540-869-3087

Fax: 540-869-6166

Police: 540-868-1012

Website:

www.stephenscity.vi.virginia.gov

I hope everyone had a wonderful Christmas and is having a great New Year.

I want to thank everyone for all their help and support through my third year as Mayor and am looking forward to the upcoming year.

Over the next months we will again be starting the budget process for the 2018-2019 fiscal year so if anyone has any suggestions or requests now would be the time to let them be known.

Again thank you for everything you all do to help make our town the fantastic place it is to live and raise a family.

Mike Grim

Mayor

From the Stephens City Police Department

To keep our town beautiful we ask that residents please return your trash cans to their respective places as quickly as possible each Wednesday after trash pick up. If cans are left on public property or impede traffic, they will be removed.

The Police Department would like to wish everyone a Happy New Year and remind all to please drink responsibly.

BUSINESS LICENSES

Business licenses must be renewed annually, after January 1, 2018 and are due by March 1, 2018. Renewal forms will be mailed to existing license holders. The cost of the business license is based on gross receipts or a minimum of \$15. **Please be sure to have your gross receipt records available when applying for your license.** If you have any questions, please call our office at 540-869-3087.

Michele Stone, Town Clerk

Water and Sewer Billing

Water and sewer bills are due on **Monday, February 5, 2018 by 5:00 pm**. After 5:00 pm, a 10% penalty will be applied to late accounts. On **Tuesday, February 13, 2018** service will be discontinued for delinquency. An administrative fee of **\$50** plus the full amount of the bill must be paid before service can be restored. A drop box is available at the Town Office for check or money order payments. **Do not put cash in the drop box.** Online payments can be made at the Town's website with Discover, Visa or MasterCard.

Please allow 2 business days for online payments to post to your account.

WE DO NOT ACCEPT PAYMENTS OVER THE PHONE.

Water bills are due at the beginning of the months of:

**February
April
June**

**August
October
December**

Recycled Christmas Trees will be picked up, Wednesday January 3, and Wednesday January 10, 2018. Please leave your tree at the curb by 8:00 am for pickup.



TRASH AND RECYCLING

A Message From American Disposal Service Inclement Weather Policy

"Safety in your community is our primary concern. Roads and/or areas which are deemed unsafe due to snow or ice will be suspended for collection. If suspension occurs, services will resume on the next regularly scheduled collection day."



FROZEN WATER LINES

Most of the time the first place to check for a frozen water line is an exposed drafty area beneath or within your home or business. Find and be aware of where the cutoff valve is within your home. Town water meters are insulated and are not prone to freezing. **Do not open a water meter box unless you have contacted the Town.**

If you have a problem with frozen water lines, during office hours you may call 540-869-3087; after hours contact 540-662-6162.



Town Calendar of Events

January 2018

Jan 1 & 2 New Year's Day Observed — Office Closed
Jan 9 Town Council Meeting at 7:00 pm
 Jan 9 Personnel Committee 4:30 pm
Jan 12 Lee Jackson Day— Office Closed
Jan 15 Martin Luther King Jr Day— Office Closed
 Jan 16 Historic Preservation Commission 5:00 pm
 Jan 16 Planning Commission 7:30 pm
 Jan 17 Public Works Committee 4:30 pm
 Water/Sewer Committee 4:30 pm
 Jan 18 Newtown Heritage Festival Comm 7:15 pm
 Jan 24 Finance Committee 4:00 pm
 Jan 25 Public Safety Committee 5:00 pm
 Jan 29 Parks & Recreation Committee 5:30 pm

February 2018

Feb 6 Town Council Meeting at 7:00 pm
 Feb 13 Personnel Committee 5:00 pm
 Feb 15 Newtown Heritage Festival Comm 7:15 pm
Feb 19 Presidents Day— Office Closed
 Feb 20 Historic Preservation Commission 5:00 pm
 Feb 21 Public Works Committee 4:30 pm
 Water/Sewer Committee 4:30 pm
 Feb 22 Public Safety Committee 5:00 pm
 Feb 26 Parks & Recreation Comm 5:30 pm
 Feb 27 Planning Commission 7:30 pm
 Feb 28 Finance Committee Meeting 4:00 pm

** All meetings subject to change without notice with the exception of the Town Council meeting.*