

**REGULAR MONTHLY MEETING
OF THE STEPHENS CITY TOWN COUNCIL
TUESDAY, October 1, 2019
7:00 PM**

Mayor Diaz called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

Councilor Hollis offered the Invocation.

Roll was called with the following members present:

Mayor Diaz, Vice Mayor Nauman, Councilman Fravel, Councilman Happek, Councilman Hollis,
Councilwoman Swygert-Smith

Absent: Councilman Bowers

Staff present: Mike Majher, Town Manager; David Griffin, Town Attorney, Kelly Thatcher, Deputy Town Clerk; Steve Rickards, Town Treasurer; Interim Chief of Police Steve Hawkins

Guests: Josh Janney, Winchester Star;

PUBLIC COMMENT

Mayor Diaz asked if anyone from the public had any comments. There were no comments.

MINUTES – REGULAR MEETING OF September 3, 2019 and SPECIAL MEETING OF September 19, 2019

Councilman Hollis moved for approval of the minutes of the regular Town Council Meeting of September 3, 2019 and the Special Meeting of September 19, 2019. The Motion carried with the following Recorded

VOTE:

Aye - Fravel, Happek, Hollis, Nauman, Swygert-Smith

Nay - None

Abstain - None

Absent – Bowers

TREASURER'S REPORT

Town Treasurer Steve Rickards reported that water/sewer bills were due on October 7th, with shut offs on the 16th. He also stated that Real Estate and Personal Property taxes were still coming in.

POLICE REPORT –

Interim Chief Major Hawkins had nothing to add to the report.

SCVFD REPORT- John Jones, Fire Chief

Fire Chief John Jones reported that there would be an Open House on October 19 for Fire Prevention Week with a pancake breakfast being served from 7-11. He informed the Council of a serious motorcycle accident involving volunteer firefighter Cody Polk stating that he was still in critical condition. Chief Jones also reported that the Fire Department had sent a 7 members and 2 boats to the Hampton Roads area to assist during Hurricane Dorian.

ACTION AGENDA

A. Resolution of Appreciation-

Councilman Fravel made the motion to have a Resolution of Recognition for former Mayor Joyce Shull.

RECORDED ROLL CALL VOTE:

Aye-	Fravel
	Happek
	Hollis
	Nauman
	Swygert-Smith
Nay-	None
Abstain-	None
Absent-	Bowers

COMMITTEE REPORTS

A. Finance Committee – Joseph Hollis, Chair

No Meeting: No Comments

B. Personnel Committee –Ronald Bowers, Chair

Meeting: Minutes attached

C. Public Safety Committee –Jason Nauman, Chair

Meeting: Minutes attached

D. Public Works Committee –Butch Fravel, Chair

No Meeting: No Comments

E. Ordinance and Governments Committee- Regina Swygert-Smith Chair

No Meeting: No Comments

F. Parks and Recreation Commission- Ronald Bowers, Chair

No Meeting: No Comments

G. Planning Commission- Linden A. Fravel Jr. Chair

Meeting: Mr. Majher explained that Trustland Inc. was seeking from the town the approval of a resolution designating a development owned by Trustland Inc. with language required by the VHDA to qualify for one of its refinancing programs. This request was previously discussed and recommended to council by the planning commission. The resolution would allow for 20% of the development to be restricted to low income or workforce housing with the remaining 80% being unrestricted. A discussion between the developer and the council followed.

Motion to approve the recommended resolution by Councilman Hollis. The mayor requested a roll call vote.

RECORDED ROLL CALL VOTE:

Aye-	Hollis
	Swygert-Smith
Nay-	Nauman
	Fravel
	Happek
Abstain-	None

Absent- Bowers

H. Newtown Heritage Festival Committee

Meeting: Mayor Diaz reported that things are moving forward on the 2020 Festival.

APPROVAL OF COMMITTEE MINUTES AND REPORTS

Councilor Swygert-Smith made a Motion to approve the committee minutes, all were in favor.

TOWN MANAGERS REPORT

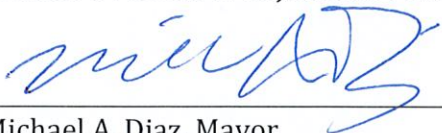
Town Manager Mike Majher gave the report

1. Heroes on the River 5k went well with about 60 racers and 100 people in attendance. Mike wanted to thank Stephen's Landing for being accommodating and allowing the racers to go through the neighborhood.
2. The Town has purchased a new speed sign. It is battery operated, keeps a log and can be programmed with different messages.
3. The Sherando Homecoming Parade is scheduled for October 10th at 6pm.
4. Public Works has been busy with lots of brush and limbs. The Yard Waste Site is full and they will need to burn what is there.
5. At the next Public Works meeting Peed & Bortz will be in attendance to explain what they will be doing and to answer any questions Council may have.
6. Water bills are due with cutoff day scheduled for October 16th.
7. Mike wanted to thank Major Hawkins and the Frederick County Sheriff's Office for helping the Town. The Police Department is down to 2 officers. Frederick County will be doing extra patrols through town.
8. October 26th Sherando SCA will be holding a community movie night at the commons.

COUNCIL COMMENTS/CALENDAR

Mayor Diaz asked if there were any adjustments to the calendar or Council Comments. Councilor Nauman informed Council that the Public Safety meeting would need to be rescheduled. Councilor Fravel commented on the tree service, stating that this was the worst the town has had.

There being no further business, Councilman Fravel made a Motion to adjourn at 7:29 pm and the Motion carried unanimously.



Michael A. Diaz, Mayor



Kelly Thatcher, Deputy Town Clerk