



Stephens City Newsletter

Volume 37 Issue 3 May and June 2018

The Town Newsletter is published by the Town Government of Stephens City for its citizens; to inform, to apprise, and to clarify the issues and undertakings before the Town Government. Citizen feedback is encouraged. Contact the Town Office at 1033 Locust Street weekdays between the hours of 8:30 am and 5:00 pm or by mail P.O. Box 250
Stephens City, VA 22655

Phone: 869-3087

Fax: 869-6166

Police: 868-1012

Website: www.stephenscity.org

Newtown Heritage Festival

Friday, May 25, to Saturday, May 26, 2018



VETERANS MEMORIAL CEREMONY

SATURDAY MAY 26, 2018

10:00 AM

**AT THE STEPHENS CITY
OLD SCHOOL**

2018 Commemoratives are on sale for \$ 25.00 at the Stephens City Town Office. This year's Commorative is a lovely pie plate which will be wonderful addition to anyone's collection. Commemoratives will also be on sale at the Newtown Festival. Supplies are limited so get one before they are gone.



Tax Billing Information

The Town of Stephens City sends out real and personal property tax bills twice a year. The first bills are due in July. The first personal property bill includes the fee for automobile decals. The second bills are due in December.

The Town of Stephens City does not prorate taxes. This means any personal property you own on January 1st of a year is taxed for the entire year. Personal property acquired after January 1st is not subject to taxes until the following year. If there are any changes in ownership for any vehicle, you must contact the Commissioner of the Revenue in Frederick County to update your account. Our tax rolls come from Frederick County and we cannot make ownership adjustments in our office.

The value of your property, both real and personal, is set by the Commissioner of Revenue for Frederick County. Stephens City applies the town tax rate to the assessed value to calculate the amount of taxes owed. Please do not hesitate to contact us with any questions you may have. If you have questions about the assessment, please contact the Frederick County Commissioner of Revenue at 540-665-5681.

- Town Treasurer Steve Rickards

Town Calendar of Events

May 2018	June 2018
May 1 Town Council Meeting 7:00 pm	June 4 Water/Sewer bills due
May 4 Apple Blossom Office Closed	June 5 Town Council Meeting 7:00 pm.
May 8 Personnel Committee 4:30 pm	June 12 Water Shut-Off Date
May 15 Historic Preservation Comm 5:00 pm	June 12 Personnel Committee 4:30 pm
May 16 Public Works Committee 4:30 pm	June 19 Historic Preservation Commission 5:00 pm
Water/ Sewer Committee 4:30 pm	June 20 Public Works Committee 4:30 pm
May 17 Newtown Heritage Festival Comm 7:15 pm	Water/Sewer Committee 4:30 pm
May 23 Finance Committee 4:00 pm	June 21 Newtown Heritage Festival Comm 7:15 pm
May 24 Public Safety Committee 5:00 pm	June 25 Parks & Rec Commission 5:30 pm
May 24 Newtown Heritage Festival Comm 7:15 pm	June 26 Planning Commission 7:30 pm
May 25 & May 26 Newtown Heritage Festival	June 27 Finance Committee 4:00 pm
May 28 Memorial Day Office Closed	June 28 Public Safety Committee 5:00 pm
May 28 Parks & Recreation 5:30 pm	
May 29 Planning Commission 7:30 pm	

Water and Sewer Billing

Water and sewer bills are due on **Monday, June 5, 2018 by 5:00 pm.** After 5:00 pm, a 10% penalty will be applied to late accounts. On Tuesday, **June 13**, service will be discontinued for delinquency. An administrative fee of **\$50** is applied to the account on **Monday, June 12** at 5:00 pm. The \$50 fee plus the full amount of the bill must be paid be-

fore service can be restored. A drop box is available at the Town Office for check or money order payments only. **Do not put cash in the drop box.** Online payments can be made at the Town's website with Discover, Visa or MasterCard. Please allow 2 business days for online payments to post to your account. If you pay a bill online after the due date, you are

still responsible for the 10% penalty and if the bill is paid after the shut-off date, the \$50 administrative fee will need to be paid as well, prior to reconnection.

**WE DO NOT
ACCEPT PAYMENTS
OVER THE PHONE**