



To: Town Business License Applicants

Attached is the town business license application. All persons conducting businesses in the Town of Stephens City are required to have a current business license. The following rates are applicable to most businesses in the town limits.

1. Contractors, retailers, financial, repair, personal and business services- a \$20.00 business license fee or \$.16 per \$100.00 of gross receipts; whichever is greater.
2. Wholesalers- \$20.00 business license fee or \$.05 per \$100.00 of purchases; whichever is greater.
3. Itinerant merchants/ peddlers- \$50.00 flat fee
4. Photographers- \$10.00 flat fee

NEW BUSINESSES- \$20.00 business license fee or \$ .16 per \$100.00 of *estimated gross receipts*; whichever is greater.

Make checks payable to "Town of Stephens City" and mail to Town of Stephens City, P.O. Box 250, Stephens City, VA 22655.